

GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Preliminary Agenda
December 7, 2015
General Brown Room - Jr.-Sr. High School

5:15 p.m. Call to Order - Pledge of Allegiance
REGULAR MEETING

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by _____, and seconded by _____ - Motion is approved ____-____.

1. Approval of Minutes as listed:
 - November 9, 2015 - Regular Meeting
2. Approval of Buildings and Grounds requests as listed:
 - None at this time
3. Conferences and Workshops as listed:
 - Jillian Goodrich - What Do I Do with Those? Assessment and Remediation - GB Room JSHS - November 9, 2015
 - Tina Zehr - What Do I Do with Those? Assessment and Remediation - GB Room JSHS - November 9, 2015
 - Jannell Pickeral - World Languages Assessment Writing - JLBOCES November 16-17, 2015
 - Carrie LaSage - School Library Systems Council Meetings - LaFargeville, Belleville-Henderson and Indian River CSD- December 2, 2015, February 24 and May 10, 2016
 - Jennifer Augliano - Jefferson-Lewis Association for Counseling Development - Hilton Garden Inn, Watertown - December 4, 2015
 - Bridget Grimm - Jefferson-Lewis Association for Counseling Development - Hilton Garden Inn, Watertown - December 4, 2015
 - Tina M. Lane - JLSBA Legislative Breakfast - Case Middle School - December 4, 2015
 - Jeffrey West - JLSBA Legislative Breakfast - Case Middle School - December 4, 2015
4. Financial Reports as listed for October 2015:
 - Appropriation Report - All Funds
 - Revenue Report - All Funds
 - Treasurer's Cash Reports
 - Claims Auditor Monthly Reports
 - General Fund Warrant "A"
 - Federal Fund Warrant "B"
 - Food Service Warrant "C"
 - Trust & Agency Warrant "T"
 - Extra-Curricular Activity Fund

REGULAR AGENDA

Other Discussion and Action

1. Public Comments -
2. Ongoing Agenda Items:
 - Academic Update:
 - ❖ For information - Benchmark #1 Data / Revised Grade 10 ELA - Ms. Lane
 - Policy Review:
 - ❖ None at this time
3. Board Information / Discussion - 1st Quarter Marking Period Data
4. Board Discussion - Selection of a date and topic for Jefferson-Lewis BOCES Board of Education delegation visit
5. Board Discussion - Review of the current APPR Plan for 2015-2016
6. Board Discussion - "Sports and the Athletic Program" policy/procedures
7. Board Action - Adoption of the following **Resolution for Lead Evaluator of Principals: WHEREAS**, the Board of Education has been provided evidence that the following have completed training which meets the requirements of

8 NYCRR 30-2.9 and the General Brown Central School District Annual Professional Performance Review Plan for certification as a **Lead Evaluator of Principals**, therefore: **BE IT RESOLVED**, that, upon recommendation of the Superintendent of Schools, the following be certified as **Lead Evaluator of Principals**:

- Cammy J. Morrison
- Lisa K. Smith
- Babette Valentine

Motion for approval by _____, seconded by _____, with motion approved ____-____.

8. Board Action - Approval requested for Daniel Harvill to participate with the Immaculate Heart Central School Hockey Team for the 2015-16 hockey season, contingent upon the parents signing a liability statement releasing General Brown CSD from all liability, transportation and equipment costs and any other fees where applicable.

Motion for approval by _____, seconded by _____, with motion approved ____-____.

9. Board Action - Approval of Committee on Special Education Reports

Motion for approval by _____, seconded by _____, with motion approved ____-____.

ADMINISTRATIVE MONTHLY REPORTS

- 10. Operations Report
- 11. Brownville-Glen Park and Dexter Principal Report
- 12. Jr.-Sr. High School Principal Report
- 13. Athletic Director / Discipline Report
- 14. Curriculum Coordinator Report
- 15. Director of Student Services Report
- 16. School Business Official Report
- 17. Superintendent Report

CORRESPONDENCE AND COMMUNICATIONS

- 18. Correspondence Log

RECOMMENDATIONS AND ACTION

19. Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to create a 12-month Webmaster/Data Coordinator position

Motion for approval by _____, seconded by _____, with motion approved ____-____.

20. Board Action - Personnel Changes as listed:

A motion for approval of the following PERSONNEL CHANGES, with effective hire dates, as listed.

Motion for approval of RECOMMENDATIONS & ACTION is made by _____, and seconded by _____.

Motion is approved ___/___.

(A) Retirements: (None at this time)

(B) Resignations as listed:

Name	Position	Effective Date

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Joseph E. Burke	Substitute Bus Driver	\$14.06 per hour	N/A	11-23-15
Jessica L. Turello	Substitute Teacher	\$75 per day - Non-Certified	N/A	11-30-15
Michael Parobeck	Webmaster / Data Coordinator	\$33,000 annual salary (prorated)	N/A	01-04-16

21. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINALCLEARANCE from SED:

- **Jessica L. Turello** - Substitute Teacher
- **Michael Parobeck** - Webmaster/Data Coordinator

Motion for approval by _____, seconded by _____, with motion approved ____-____.

ITEMS FOR NEXT MEETING Monday, January 11, 2016 - 5:15 p.m. - General Brown Room

22. _____

EXECUTIVE SESSION

23. **A motion is requested to enter executive session** for the discussion of _____.
Motion for approval by _____, seconded by _____, with motion approved ____ - _____. Time entered: ____:____ p.m.

RETURN TO OPEN SESSION

A motion is requested to adjourn the executive session and reconvene the regular meeting.
Motion for approval by _____, seconded by _____, with motion approved ____ - _____. Time adjourned: ____:____ p.m.

MOTION FOR ADJOURNMENT

24. **There being no further business or discussion,** a motion is requested adjourn the regular meeting.
Motion for approval by _____, seconded by _____, with motion approved ____ - _____. Time adjourned: ____:____ p.m.

* Items added after preliminary agenda was sent to Board of Education

GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Unapproved Minutes
November 9, 2015
General Brown Room / Jr.-Sr. High School

REGULAR MEETING

The meeting was called to order at 5:15 p.m. by President West followed by the Pledge of Allegiance.

Members Present: Jeffrey West, President; Daniel Dupee II, Vice President; Sandra Young Klindt; Brien Spooner; Jamie Lee; Cathy Pitkin and Michael Ward

Others Present: Cammy J. Morrison, Superintendent of Schools; Lisa K. Smith, Executive Director of Administrative Services; Gary Grimm, Transportation Supervisor/Operations Manager; Kathaleen Beattie, Director of Student Services; Tina Lane, Jr.-Sr. High School Principal; Joseph O'Donnell, District Administrator for Discipline and Athletics; Hope Ann LoPresti, Brownville-Glen Park Elementary Principal; David Ramie, Dexter Elementary Principal; Babette Valentine, Curriculum Coordinator; Debra Bennett, District Clerk; Lisa VanBrocklin, President GBTA; Members of the staff and community

REGULAR MEETING

- **Presentation of Building Condition Survey** by Jason Jantzi, A.I.A. and Joseph Edick, P.E. of Bernier, Carr & Associates

Following presentation:

- Board Action - Approval of Building Condition Survey as presented by Bernier, Carr & Associates
Motion for approval by Brien Spooner, seconded by Jamie Lee, with motion approved 7-0.

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Sandra Klindt, and seconded by Michael Ward - Motion is approved 7-0.

1. Approval of Minutes:
 - October 5, 2015 - Regular Meeting
2. Approval of Buildings and Grounds requests as listed:
 - DEX gymnasium - Sundays from October 11, 2015 to December 27, 2015 from 10:00 a.m. to 1:00 p.m. - Men's Basketball
 - DEX gymnasium - Wednesdays from October 28, 2015 to May 18, 2016 from 7:30 p.m. to 9:30 p.m. - Men's Basketball
 - JSHS turf field - October 30, 2015 from 6:30 p.m. to 8:30 p.m. - IHC Girls Soccer - Sectional soccer practice
 - JSHS GB Room - November 12, December 11, January 14, February 11, March 10 and April 14, 2016 at 7:00 p.m. - Monthly meetings - GB Performing Arts Booster Club
 - BGP gymnasium - Mondays, Wednesdays and Thursdays from November 16, 2015 to March 24, 2016 from 6:00 p.m. to 8:30 p.m. - Mighty Lions PeeWee Wrestling Club - wrestling tournaments
3. Conferences and Workshops as listed:
 - Kelly Cantwell - Webinar: Self-Regulation Skills for Success in School - Ofc. of Student Services - October 8, 2015
 - Lorraine Comins - Webinar: Self-Regulation Skills for Success in School - Ofc. of Student Services - October 8, 2015
 - Katie Clough - Commissioner's Advisory Council - Albany - October 14, 2015
 - Cammy J. Morrison - JLSBA Fall Dinner Meeting - Ryan's Lookout - Henderson - October 15, 2015
 - Kelly Cantwell - Make and Take - JLBOCES - October 26, 2015
 - Helen Ketcham - Make and Take - JLBOCES - October 26, 2015
 - Laurie Knight - Make and Take - JLBOCES - October 26, 2015
 - Tricia Nortz - Make and Take - JLBOCES - October 26, 2015
 - Misty Pacini - Make and Take - JLBOCES - October 26, 2015
 - Elizabeth Robinson - Make and Take - JLBOCES - October 26, 2015
 - Kate Wiley - Make and Take - JLBOCES - October 26, 2015
 - Deanna Gullquist - MORIC Technology Showcase - Vernon Downs - October 28, 2015
 - Carrie LaSage - MORIC Technology Showcase - Vernon Downs - October 28, 2015
 - Cammy J. Morrison - Superintendents' Annual Planning Meeting - Minnowbrook Conference Center, Blue Mtn. Lake, NY October 29-30, 2015
 - Deanna Gullquist - DATA Warehouse - JLBOCES - October 30, 2015
 - Tina M. Lane - DATA Warehouse - JLBOCES - October 30, 2015
 - Kathaleen Beattie - McKinney-Vento Annual Workshop - Albany - November 4, 2015
 - Donna Keefer - McKinney-Vento Annual Workshop - Albany - November 4, 2015
 - Anthony Augliano - What Do I Do with Those? Assessment and Remediation - GB Room JSHS - November 9, 2015

- Mary Bucher - What Do I Do with Those? Assessment and Remediation - GB Room JSHS - November 9, 2015
 - Erin Heller - What Do I Do with Those? Assessment and Remediation - GB Room JSHS - November 9, 2015
 - Alicia Kiechle - What Do I Do with Those? Assessment and Remediation - GB Room JSHS - November 9, 2015
 - Tricia Nortz - What Do I Do with Those? Assessment and Remediation - GB Room JSHS - November 9, 2015
 - Jessica Bower - Project Based Learning - JLBOCES - November 12,16,23 and 30, 2015
 - Hannah Cottrell - FCCLA Board of Trustees Meeting - Owego - November 13, 2015
 - Frances Seymour - Regional Assessment Development - JLBOCES - November 16, 2015
 - Stephanie Karandy - Spanish Post Assessment Writing - JLBOCES - November 16-17, 2015
 - Amy O'Riley - Spanish Post Assessment Development Writing - JLBOCES November 16-17, 2015
 - Bridget Grimm - NYSSCA Annual Conference for School Counselors - The Sagamore Resort, Bolton Landing - November 20-21, 2015
 - Kristi Bice - Finance Manager User Group Meeting - JLBOCES - November 30, 2015
 - Rebecca Flath - Finance Manager User Group Meeting - JLBOCES - November 30, 2015
 - Lisa Smith - Finance Manager User Group Meeting - JLBOCES - November 30, 2015
 - Stephanie Karandy - Effective Teaching - JLBOCES - December 7-8, 2015, January 8, 2016 and February 4-5, 2016
 - Alicia Kiechle - Effective Teaching - JLBOCES - December 7-8, 2015, January 8, February 4-5, 2016
 - Melissa Zehr - Effective Teaching - JLBOCES - December 7-8, 2015, January 8, 2016 and February 4-5, 2016
 - Kelly Cantwell - Helping Struggling Readers Become More Successful Readers - Syracuse - December 17, 2015
 - Tricia Nortz - Targeted Reading Interventions that Work for Your Most Struggling Students - Syracuse - December 17, 2015
 - James Blunden - Project-Based Learning - JLBOCES - November 12th, 16th, 23rd, and 30, 2015
 - Lisa Kessler - Project-Based Learning - JLBOCES - November 12th, 16th, 23rd, and 30, 2015
 - Corrine Willis - Regional Assessment Development - JLBOCES - November 16, 2015
 - Lisa Smith - JLSBA Dessert Workshop-Legal Updates/Briefings - JLBOCES - November 30, 2015
 - Cammy J. Morrison - JLSBA Dessert Workshop-Legal Updates/Briefings - JLBOCES - November 30, 2015
 - Lisa Smith - JLSBA Legislative Breakfast - Case Middle School - December 4, 2015
 - Cammy J. Morrison - JLSBA Legislative Breakfast - Case Middle School - December 4, 2015
4. Financial Reports as listed for September 2015:
- Appropriation Report - All Funds
 - Revenue Report - All Funds
 - Treasurer's Cash Reports
 - Claims Auditor Monthly Reports
 - General Fund Warrant "A"
 - Federal Fund Warrant "B" (none)
 - Food Service Warrant "C"
 - Trust & Agency Warrant "T"
 - Extra-Curricular Activity Fund

REGULAR AGENDA

Other Discussion and Action

1. Public Comments - *No requests at this time.*
2. Ongoing Agenda Items:
 - Academic Update:
 - ❖ Benchmark #1 Data presented by Ms. Lane / Mrs. LoPresti / Mr. Ramie
 - Policy Review:
 - ❖ 2nd Reading/Adoption: Policy #8280 update - *Limited English Proficiency Instruction; English Language Learners*
Motion for adoption by Sandra Klindt, seconded by Michael Ward, with motion approved 7-0.
3. Board Information - Invitation from Jefferson-Lewis School Boards Association to attend a Dessert Workshop entitled: *"Legal Updates / Briefings"* on November 30, 2015 at JLBOCES beginning at 6:00 p.m.
4. Board Information - Invitation from Jefferson-Lewis School Boards Association to attend the Legislative Breakfast beginning at 7:00 a.m. on December 4, 2015 at Case Middle School with the Legislative Forum beginning at 8:00 a.m.
5. Board Discussion - New York State School Boards Association membership - Following discussion, there was consensus to *not* renew the membership for 2015-2016 due to the cost (\$6752) vs. benefit.
6. Board Action - Approval for Kayla McCabe to participate with the Alexandria CSD Hockey Team for the 2015-2016 hockey season, contingent upon the parents signing a liability statement releasing General Brown CSD from all liability, transportation and equipment costs and any other fees where applicable.
Motion for adoption by Jamie Lee, seconded by Daniel Dupee, with motion approved 7-0.

7. Board Action - Approval of the 2016-2017 Spending Plan Development Schedule
Motion for adoption by Brien Spooner, seconded by Sandra Klindt, with motion approved 7-0.
8. Board Action - Approval of the updated Long Range Financial Plan for 2015-2016
Motion for approval by Michael Ward, seconded by Sandra Klindt, with motion approved 7-0.
9. Board Action - Adoption of the following **Resolution for Lead Evaluator of Teachers: WHEREAS**, the Board of Education has been provided evidence that the following have completed training which meets the requirements of 8 NYCRR 30-2.9 and the General Brown Central School District Annual Professional Performance Review Plan for certification as a **Lead Evaluator of Teachers**, therefore: **BE IT RESOLVED**, that, upon recommendation of the Superintendent of Schools, the following be certified as **Lead Evaluator of Teachers**:
 - Joseph O'Donnell
 - Hope Ann LoPresti
 - David Ramie
 - Kathaleen Beattie
 - Babette Valentine
 - Tina Lane
 Motion for approval by Brien Spooner, seconded by Jamie Lee, with motion approved 7-0.
10. Board Action - Approval of the Final School Tax Collector Reports
Motion for approval by Daniel Dupee, seconded by Sandra Klindt, with motion approved 7-0.
11. Board Action - Approval of the Final School Tax Warrant Certification
Motion for approval by Michael Ward, seconded by Sandra Klindt, with motion approved 7-0.
12. Board Action - Approval of Committee on Special Education Reports
Motion for approval by Sandra Klindt, seconded by Brien Spooner, with motion approved 7-0.

ADMINISTRATIVE MONTHLY REPORTS - For information only

13. Operations Report
14. Brownville-Glen Park and Dexter Elementary Report
15. Jr.-Sr. High School Report
16. Athletic Director / Discipline Report
17. Curriculum Coordinator Report
18. Director of Student Services Report
19. School Business Official Report
20. Superintendent Report

CORRESPONDENCE AND COMMUNICATIONS - For information only

21. Correspondence Log

RECOMMENDATIONS AND ACTION

22. Board Action - Personnel Changes as listed:
A motion for approval of the following PERSONNEL CHANGES with hire dates effective as listed.
Approval of RECOMMENDATIONS AND ACTION is made by Michael Ward, and seconded by Sandra Klindt.
Motion is approved 7-0.

- (A) Retirements: (none)
- (B) Resignations as listed: (none)
- (C) Appointments as listed (including coaches):

PAID Coaching Appointments as listed:

Name	2015-2016 Sport	Coaching Certification
Catherine Behling	Girls Varsity Volleyball	Teacher-Coach*
James Blunden	Boys Modified Basketball	Teacher-Coach*
Chad O. Snow	Boys JV Wrestling	Temporary Coaching License****

Coaches possess the following [As mandated by NYSED]:

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance *
- Temporary Coaching License and/or 2nd-4th Renewal as required: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

23. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:
- **Chad O. Snow** - Coach
- Motion for approval by Jamie Lee, seconded by Brien Spooner, with motion approved 7-0.

ITEMS FOR NEXT MEETING *Monday, December 7, 2015 - 5:15 p.m. - General Brown Room*

24. Following a discussion, Mr. West asked that policy samples be submitted for the Board's consideration regarding 7th and 8th grade students being allowed to move up to a higher team level and remain there for the next year, potentially reducing slots for current grade level students.

25. **Executive Session:**

A motion is requested to enter executive session for the discussion of litigation strategy regarding a pending specific legal matter and the performance history of a particular individual.

Motion for approval by Brien Spooner, seconded by Michael Ward, with motion approved 7-0. Time entered: 6:30 p.m.

Return to Open Session:

A motion is requested to adjourn the executive session and reconvene the regular meeting.

Motion for approval by Cathy Pitkin, seconded by Brien Spooner, with motion approved 7-0. Time adjourned: 8:30 p.m.

Motion for Adjournment:

There being no further business or discussion, a motion is requested adjourn the regular meeting.

Motion for approval by Cathy Pitkin, seconded by Jamie Lee, with motion approved 7-0. Time adjourned: 8:31 p.m.

Respectfully submitted:

Debra L. Bennett - District Clerk

- Supporting documents may be found in supplemental file dated November 9, 2015